

Church of the Sacred Heart

203 Church Road ~ Oxford, Pennsylvania, 19363

General Information and Guidelines for Scheduling Mass Intentions

- 1) Masses will be scheduled in the order that they are received in the Parish Office with confirmation being forwarded to the requester via e-mail or postal mail.
- 2) The suggested stipends are:
 - Announced - \$10
 - Unannounced - \$5
 - Purgatorial Society (12 months) - \$25
- 3) You may return the completed request form and stipend in an envelope clearly marked “**Mass Request**” to the Parish Office via postal mail, Parish Center Drop-Box, or in the weekend collection basket. At this time, please call the office at 610.932.5040 to schedule a time for in-person processing.
- 4) According to Church Law, our pastor is obliged to offer one Mass intention for all the people entrusted to him each Sunday. The “Mass of the People” is scheduled on a rotating basis between all four (4) Masses each weekend.



For Office Use Only:

Date Received: _____

Amount Received: \$ _____ / *Check #* _____ *or Cash* _____

Date Completed: _____ / *Staff initials:* _____

Additional Notes:

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2022 Mass Intention Request - One Per Form

Mass for (please print): _____

Check One: Living Deceased

1. Type of Mass – Announced

First Date Choice: _____ / Time: _____

Second Date Choice: _____ / Time: _____

Date Choice: First Available Weekend First Available Weekday

Mass Card: Yes No

2. Type of Mass – Unannounced

Mass Card: Yes No

3. Type of Mass – Purgatorial Society

Mass Card: Yes No

If you need the Office to mail the card, please provide the name and address of the person/family receiving the card:

Name: _____

Address: _____

Name of Requester: _____

Address: _____

E-Mail Address: _____

Contact Number: (____) _____ DATE: _____