



Church of the Sacred Heart

Dear Parents,

Your child's Baptism is a time for great joy and celebration for your family. We are happy and blessed to help you prepare for this very special event. Before having your child baptized you need to complete the following steps:

1. Complete the Baptism Information Form

Review and complete the Information for the Baptism Registry Form that can be found on our website at www.sacredheart.us. Check under the "SACRAMENTS" tab for "BAPTISM."

Please note: Once you click "Submit," additional information may not be added, so only submit when your information is complete.

- **New** parishioners must complete their parish registration prior to completing the Baptism Registry.
- An adoption must be final before the child can be baptized. A copy of the final decree must be included with your paperwork.
- Please see the **Godparent Statement of Faith** for Godparent requirements. You may call the parish office with any questions.
- You can choose up to two Godparents: one man and one woman; a non-Catholic may serve as a Christian Witness but one of the Godparents must be a practicing Catholic.
- Each Catholic Godparent will need to provide a **Certificate of Eligibility** from their home parish if they live outside of Sacred Heart.
- Godparents who are active parishioners at Sacred Heart need only sign the Godparent Statement of Faith.
- A Christian Witness will need to provide either a Certificate of Baptism, or a letter from his/her current church verifying that he/she is a member of that congregation.
- If for some reason you are having difficulty obtaining the paperwork for your desired Godparent or Christian Witness, or if there are exceptional circumstances to be considered, please do not hesitate to contact our office.

2. Attend a Pre-Jordan Session

Once you've completed the online Baptism Registration, a member of our Parish Staff will reach out to you to schedule your attendance at a Pre-Jordan session with Fr. Shenosky – this is required prior to celebrating the Sacrament.

3. Schedule a date

Baptisms are held after the 12:00 noon Mass on the first and third Sunday of each month. All Godparent paperwork

We look forward to sharing in this special day with your family!

PRAY ~ SERVE ~ GIVE ~ CONNECT